



Duplicate Title Application

A
Instructions

1. Odometer readings are required on vehicles 2011 or newer and on vehicles with a GVW of 16,000 lbs. or less.
2. If the duplicate title is to be mailed to someone other than the owner, the mailing instructions must be indicated on the form.
3. If an individual authorized to sign for an owner through a power of attorney is signing this form, a copy of the power of attorney form is required. The original power of attorney form should be retained in the event it is needed for assigning the duplicate title.
4. **Completed applications along with a \$10 fee must be submitted to your county treasurer's office.**

B
Vehicle
Information

Odometer reading is: _____ miles kilometers

Declared actual vehicle mileage unless one of the following statements is checked:

- Stated mileage exceeds odometer's mechanical limits, or
- Stated mileage is not the actual mileage. WARNING-ODOMETER DISCREPANCY.

Title Number: _____ VIN/HIN: _____

Year: _____ Make: _____ Model: _____ Weight: _____

C
Owner
Information

Name (as it appears on the title): _____ SSN/SDDL: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Special Mailing Name and Address: _____

City: _____ State: _____ Zip Code: _____

D
Lienholder
Information

1. If the existing lien has been paid in full, a signed lien release must be submitted.
2. If a lien needs to be noted at the time of the application, include the loan contract, and \$10 lien notation fee.
3. If requesting a printed duplicate title, the request must comply with one of the reasons below. Check the applicable reason.
 - Moving to another state (title is required to register the vehicle in the new state of residence.)
 - Insurance Claim/Total Loss
 - Court Order
 - Name Change, Addition or Deletion of an Owner
 - Other (MUST BE APPROVED BY THE MVD) Provide Reason: _____

E
Lienholder
Signature

By signing, the lienholder is granting approval for the owner to obtain a duplicate title. Note: Lender signatures are only required for an existing lien that was a paper title or an approved request for a printed title (Section D3 above)

1. Signature: _____ Name: _____ ID: _____

Address: _____ City: _____ State: _____ Zip Code: _____

2. Signature: _____ Name: _____ ID: _____

Address: _____ City: _____ State: _____ Zip Code: _____

F
Unsworn
Declaration

I declare under penalty of perjury under the law of South Dakota that the foregoing is true and correct and that I have not transferred the vehicle or boat described above to another owner, or if it has been transferred, that I am applying for a duplicate title on behalf of the new owner. I certify the original title has been either lost, stolen, destroyed, mutilated, illegible or was never received.

Signed on this _____ day of _____, _____ at _____.

Printed Name: _____ Signature: _____

Printed Name: _____ Signature: _____